

# Glenbrook Cemetery District

P.O. Box 646 12969 Bottle Rock Road

Cobb, CA 95426

(707) 279-4450

## BOARD OF TRUSTEES SPECIAL MEETING MINUTES

March 5, 2024, 7:00 P.M., in the District Office

1. Chairperson Bostock called meeting to order at 7:06 p.m.

### ROLL CALL:

( ) Stephen Barnes            (x) Rob Bostock            ( ) VACANT            (x) Douglas Domer  
(x) Frank Lincoln            ( ) Bruce Ebinger-Staff    (x) Gloria Fong-Staff

2. **APPROVAL OF AGENDA** – Domer motioned to approve agenda, seconded by Lincoln. *AYES: 3. ABSENT/NOT VOTING: 2.*
3. **OATHS OF OFFICE** – Domer administered Oaths to Rob Bostock and Frank Lincoln for 4-year terms expiring 1/1/2028.
4. **APPROVAL OF CONSENT ITEMS** – Domer motioned to approve consent items with finance items that are for December through February, seconded by Lincoln. *AYES: 3. ABSENT/NOT VOTING: 2.*

4a. **MINUTES** - Discussion, possible approval of the December 4, 2023 Regular Meeting Minutes. **(PG3)**

4b. **FINANCES** - Approval of the financial reports and fund balances YTD December, 2024 and operating expense checks issued for the months of August, September, and MTD March 5, 2024. **(PG4)**

*The Board is informed that the April agenda will include for their consideration proposed budget for fiscal year 2024-2025*

## 5. TIMED ITEMS

5a. 7:10 P.M. – PUBLIC INPUT

5b. 7:15 P.M. – CORRESPONDENCE: *None*

5c. 7:20 P.M. – Consideration for Election of Calendar Year 2024 Officers. Placed on the agenda in accordance with Board Bylaws and General Provisions **(PG10)**

*Chairperson Bostock nominates Frank Lincoln as Chairperson, Douglas Domer as Vice Chair and Gloria Fong as District Secretary, and closed nominations. Nominations seconded by Lincoln. AYES: 3. ABSENT/NOT VOTING: 2.*

## 6. NON TIMED ITEMS

6a. Cemetery Operation Reports

*District Secretary will contact neighboring cemeteries to see if they are interested in assisting with the sexton side of things in the interim.*

6b. Board Member Reports

*Lincoln – Report of findings for complaint submitted to chairperson, who thanked him for writing up. It will be on the April agenda for the board's consideration.*

*Patrick – District Secretary Gloria Fong received phone call from him stating he will not be re-applying. Although his term ended and is vacated, she asked for written statement for District's records. The Board agreed to have Bostock contact Bruce Ebinger about serving in his place.*

*Domer – His last conversation with Harry Deffenbaugh about handling the sexton side of things ended with his not accepting because of recent surgery.*

*Bostock – Robert Stark has asked about starting the grounds maintenance side, which Doug agreed to contact Bruce about having him call Robert Stark.*

- 6c.** *Domer motion to adjourn the meeting at 7:32 p.m., seconded by Bostock. All in attendance are in favor of adjournment.*

Respectfully submitted,

  
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GLORIA FONG  
District Secretary

READ AND APPROVED:

  
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FRANK LINCOLN  
Chairperson