

## Glenbrook Cemetery District

P.O. Box 646 12969 Bottle Rock Road  
Cobb, CA 95426  
(707) 279-4450

### BOARD OF TRUSTEES MINUTES October 2, 2023, 7:00 P.M., in the District Office

1. *Chairperson Bostock called meeting to order at 7:00 p.m.*

#### **ROLL CALL:**

(x) Stephen Barnes      (x) Rob Bostock      ( ) Eric Patrick      (x) Douglas Domer  
(x) Francis Lincoln      (x) Bruce Ebinger-Staff      (x) Gloria Fong-Staff

2. **APPROVAL OF AGENDA** – *Domer motioned to approve agenda, seconded by Lincoln. AYES: 4. ABSENT/NOT VOTING: 1.*

3. **APPROVAL OF CONSENT ITEMS** – *Domer motioned to approve agenda, seconded by Lincoln. AYES: 4. ABSENT/NOT VOTING: 1*

3a. MINUTES - Discussion, possible approval of the August 7, 2023 Regular Meeting Minutes. **(PG2)**

3b. FINANCES - Approval of the financial reports and fund balances YTD October 2, 2023 and operating expense checks issued for the months of August, September, and MTD October 2, 2023. **(PG4)**

3c. RESOLUTION 2023-24-01 – Correct amounts due to error in calculation for total services & supplies from \$24,635 to \$24,235 and total contingencies from \$2,496 to \$2,896 **(PG10)**

4. **TIMED ITEMS**

4a. 7:10 P.M. – PUBLIC INPUT

4b. 7:15 P.M. – CORRESPONDENCE: *None*

4c. 7:20 P.M. – Consideration for appointment of committee to review customer concerns and provide recommendations. Placed on the agenda by Chairman Rob Bostock. **(PG16)**

*Chairman Bostock appointed Trustees Patrick and Lincoln as chair.*

4d. 7:40 P.M. – Consideration for purchase of single lawn crypts. Placed on the agenda by District Sexton Bruce Ebinger. **(PG17)**

*Sexton Ebinger informed the Trustees pick up and delivery is available but doesn't know the cost. He was asked to find out so he may have in event there's need to purchase liner from Kelseyville Cemetery. Domer motioned to approve purchase of 3, seconded by Lincoln. AYES: 4. ABSENT/NOT VOTING: 1.*

5. **NON TIMED ITEMS**

5a. Cemetery Operation Reports

No report.

5b. Board Member Reports

Barnes – *He thanked Trustees and two grandsons of Trustee Lincoln for participation for placement of flags*

Domer – *No activity to report.*

Lincoln – *No activity other than flag detail to report.*

Bostock – *No activity to report.*

**5c.** *Domer motion to adjourn the meeting at 8:20 p.m., seconded by Lincoln. All in attendance are in favor of adjournment.*

Respectfully submitted,



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GLORIA FONG  
District Secretary

READ AND APPROVED:



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ROB BOSTOCK  
Chairperson