

Glenbrook Cemetery District

P.O. Box 646 12969 Bottle Rock Road

Cobb, CA 95426

(707) 279-4450

BOARD OF TRUSTEES MEETING MINUTES February 6, 2023, 7:00 P.M., in the District Office

1. **CALL TO ORDER** – *Chairperson Bostock called meeting to order at 7:00 p.m.*

ROLL CALL:

(X) Stephen Barnes (X) Rob Bostock (X) Eric Patrick (X) Douglas Domer
(X) Francis Lincoln () Bruce Ebinger-Staff (X) Gloria Fong-Staff

Chairperson Bostock recognized members of the Grand Jury, Barbara, Jim and Evelyn, who are in attendance to observe.

2. **APPROVAL OF AGENDA** – *Domer motion to approve agenda, seconded by Patrick. AYES: 5. ABSENT/NOT VOTING: 0.*

3. **APPROVAL OF CONSENT ITEMS** – *Domer motion to consent items, seconded by Barnes. AYES: 5. ABSENT/NOT VOTING: 0.*

3a. **MINUTES** - Discussion, possible approval of the December 5, 2022 Regular Meeting Minutes. **(PG2)**

3b. **FINANCES** - Approval of the financial reports and fund balances YTD February 6, 2023 and operating expense checks issued for the months of December, January, and MTD February 6, 2023. **(PG4)**

4. **TIMED ITEMS**

4a. 7:10 P.M. – PUBLIC INPUT

4b. 7:15 P.M. – CORRESPONDENCE: *None*

4c. 7:20 P.M. – Consideration for Election of Calendar Year 2022 Officers. Placed on the agenda in accordance with Board Bylaws and General Provisions. **(PG11)**

Bostock relinquished gavel to nominate Gloria as secretary. Bostock rescinded nomination and motion all current officers remain in place as they are, which are Bostock as Chairperson, Barnes as Vice Chairperson and Gloria as secretary, seconded by Domer. AYES: 5. ABSENT/NOT VOTING: 0.

4d. 7:25 P.M. – Consideration for the addition to cemetery rules and regulations of days (Memorial Day, 4th of July and Veteran's Day) Glenbrook Cemetery District sets flag out. Placed on the agenda at the request of the Board. **(PG16)**

Domer motion to continue to set flags as volunteer effort and not have in rules and regulation, seconded by Patrick. AYES: 5. ABSENT/NOT VOTING: 0.

4e. 7:35 P.M. – Consideration for Streamline website services for amount not to exceed \$50 per month. Placed on the agenda by District Secretary Gloria Fong. **(PG19)**

Patrick motion to approve and go with Streamline, seconded by Domer. AYES: 5. ABSENT/NOT VOTING: 0.

5. **NON TIMED ITEMS**

5a. **Cemetery Operation Reports**

District Secretary Fong reports on behalf of Sexton Ebinger that there have been no services since last meeting.

District Secretary Fong responded to Grand Jury member Evelyn's question about whether District has a credit card, which there has been no need to have. Most purchases have been made on account District has with Kelseyville Lumber.

District Secretary Fong informed the Board that she answered basic questions such as names of the Board, how vacancies are filled, # of burials, most famous person buried, The Grand Jury Grand Jury has chosen to look into cemetery districts this year and they include Lower Lake, Kelseyville, Upper Lake and Hartley.

5b. Board Member Reports

Lincoln – He is happy to assist with posting agenda and asked about plaque in front. It was dedicated to Tom who did so much in making improvements for the cemetery and was taken early from bad lung situation.

Barnes – He reminded about getting together at the April meeting to schedule time for setting flags in May.

Domer – He has no activity to report.

Patrick – He recognized past Board Member Harry Deffenbaugh who noticed flag out front needed replacement that he and Board Member Lincoln put up.

Bostock – He has no activity to report.

The Board answered additional Grand Jury questions; 1) There are about 300 buried and a lot of veterans; 2) Other notables are the Hoberg's that date back to original resort from 1880's, Marianne Anderson where here headstone was in meadow just before Little Red School House just before being moved because it was being vandalized. She married gentleman with last name of Cobb. Gene Bates' service was attended by 250 in attendance, who was past fire chief and grounds person.


5c. *Domer motion to adjourn the meeting at 7:40 p.m., seconded by Patrick. All in attendance are in favor of adjournment.*

Respectfully submitted,



GLORIA FONG
District Secretary

READ AND APPROVED:



ROB BOSTOCK
Chairperson