

Glenbrook Cemetery District

P.O. Box 646 12969 Bottle Rock Road

Cobb, CA 95426

(707) 279-4450

BOARD OF TRUSTEES MEETING MINUTES

April 3, 2023, 7:00 P.M., in the District Office

1. **CALL TO ORDER** – Chairperson Bostock called meeting to order at 7:03 p.m.

ROLL CALL:

(x) Stephen Barnes (x) Rob Bostock () Eric Patrick (x) Douglas Domer
() Francis Lincoln (x) Bruce Ebinger-Staff (x) Gloria Fong-Staff

2. **APPROVAL OF AGENDA** – Domer motion to approve agenda, seconded by Barnes. AYES: 3. ABSENT/NOT VOTING: 2.

3. **APPROVAL OF CONSENT ITEMS** – Domer motion to consent items, seconded by Barnes. AYES: 3. ABSENT/NOT VOTING: 2.

3a. **MINUTES** - Discussion, possible approval of the February 6, 2023 Regular Meeting Minutes. (PG3)

3b. **FINANCES** - Approval of the financial reports and fund balances YTD April 3, 2023 and operating expense checks issued for the months of February, March, and MTD April 3, 2023. (PG5)

4. **TIMED ITEMS**

4a. 7:10 P.M. – PUBLIC INPUT

4b. 7:15 P.M. – CORRESPONDENCE: None

4c. 7:20 P.M. – Consideration for request of upright marker 24” (w) x 18” (h) x 3” (d). Placed on the agenda by Sexton Bruce Ebinger at the request of the Cha Family. (PG11)

To be transparent about rules stating headstones are not to exceed 3” in height, this family has design for an upright being request and Sexton Ebinger is here on behalf to promote for family. When mowing, he goes around the headstones and uses the trimmer to go between them.

Domer motion to approve this headstone request by Cha family and place on agenda to address district cemetery rules and regulations, seconded by Bostock. AYES: 3. ABSENT/NOT VOTING: 2.

4d. 7:25 P.M. – Consideration for Recommended Fiscal Year 2023-2024 Budget. Placed on the agenda by District Secretary Gloria Fong. (PG15)

Barnes motion to approve 4d, seconded by Domer. AYES: 3. ABSENT/NOT VOTING: 2.

4e. 7:35 P.M. – Consideration for Resolution No. 2022-23-02, A Resolution Appropriating Contingencies for cost of website hosting. Placed on the agenda by District Secretary Gloria Fong. (PG26)

Domer motion to approve 4e for \$600, Barnes seconded. AYES: 3. ABSENT/NOT VOTING: 2.

4f. 7:40 P.M. – Consideration for Resolution No. 2022-23-03, A Resolution Appropriating Contingencies for cost of cement liners. Placed on the agenda by District Secretary Gloria Fong. (PG27)

Domer motion to approve 4f for \$624, Barnes seconded. AYES: 3. ABSENT/NOT VOTING: 2.

5. **NON TIMED ITEMS**

5a. Cemetery Operation Reports

The Sexton and District Secretary have no report other than hoping to have an update on website for next meeting.

5b. Board Member Reports

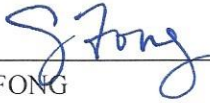
Domer – *He has no activity to report.*

Barnes – *He reminder all about placing flags next month and will be calling everyone.*

Bostock – *He has no activity to report.*

5c. *Domer motion to adjourn the meeting at 7:33 p.m., seconded by Barnes. All in attendance are in favor of adjournment.*

Respectfully submitted,



GLORIA FONG
District Secretary

READ AND APPROVED:



ROB BOSTOCK
Chairperson