

**Glenbrook Cemetery District**

P.O. Box 646 12969 Bottle Rock Road

Cobb, CA 95426

(707) 279-4450

**BOARD OF TRUSTEES MEETING MINUTES**

**June 1, 2026, 7:00 P.M., in the District Office**

1. *Chairperson Lincoln called meeting to order at 7:03 p.m.*

**ROLL CALL:**

(x) Stephen Barnes      (x) Rob Bostock      (x) Harry Deffenbaugh      (x) Patrick McCarthy  
(x) Francis Lincoln      (x) Robert Stark-Staff      (x) Gloria Fong-Staff

2. **APPROVAL OF AGENDA** – *Deffenbaugh motion to approve agenda, seconded by Barnes. AYES: 5. NOES: None.*

3. **APPROVAL OF CONSENT ITEMS** – *Deffenbaugh motion to approve consent items, seconded by Barnes. AYES: 5. NOES: None.*

3a. **MINUTES** - Discussion, possible approval of the April 6, 2026 Regular Meeting Minutes. (PG2)

3b. **FINANCES** - Approval of the financial reports and fund balances YTD June 2026 and operating expense checks issued for the months of February, March and MTD June 1, 2026. (PG4)

4. **TIMED ITEMS**

4a. 7:10 P.M. – PUBLIC INPUT

4b. 7:15 P.M. – CORRESPONDENCE: *None*

4c. 7:20 P.M. – Consideration for Fiscal Year 2026-2027 Recommended Budget. Placed on the agenda by Staff. (PG10)

*Bostock motion to approve 4c as presented, seconded by Barnes. AYES: 5. NOES: None.*

4d. 7:25 P.M. – Consideration for Columbarium. Placed on the agenda by Chairperson Frank Lincoln (PG22)

*Tabled to next meeting to obtain foundation/concrete cost.*

4e. 7:25 P.M. – Consideration for District Credit Card application. Placed on the agenda by Staff.

*Deffenbaugh motion to approve WestAmerica credit card application with two cards issued at purchase policy per month limits of \$1000 for Sexton and \$200 for District Secretary, seconded by Barnes. AYES: 5. NOES: None.*

5. **NON TIMED ITEMS**

5a. **Cemetery Operation Reports**

*Sexton Robert Stark reports irrigation lines have been on due to dry weather, mowing is ahead of schedule, request from family to hold wedding near mother's place of rest, and item about credit cards, addressed earlier tonight.*

*District Secretary Gloria Fong reports County is progressing with moving to new financial system, Workday.*

5b. **Board Member Reports**

*McCarthy – Nothing to report.*

*Barnes – Thank you for bringing refreshments on flag setting day and for the help from K-Corp group of Kelseyville High School; compliments were received from people in the area. Next schedule flag setting will be 10 am July 2<sup>nd</sup> and removal a week later.*

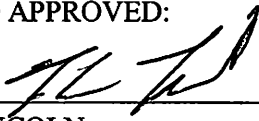
*Bostock – Compliments to Robert for how well the cemetery looks.  
Deffenbaugh – Happy to see columbarium idea being considered.  
Lincoln – Nothing to report.*

**5c.** *Deffenbaugh motion to adjourn the meeting at 7:55 p.m., seconded by Barnes. All in attendance are in favor of adjournment.*

Respectfully submitted,

  
\_\_\_\_\_  
Gloria Fong  
District Secretary

READ AND APPROVED:

  
\_\_\_\_\_  
FRANK LINCOLN  
Chairperson