

Glenbrook Cemetery District

P.O. Box 646 12969 Bottle Rock Road

Cobb, CA 95426

(707) 279-4450

BOARD OF TRUSTEES MEETING MINUTES December 1, 2025, 7:00 P.M., in the District Office

1. Chairperson Lincoln called meeting to order at 7 p.m.

ROLL CALL:

(x) Stephen Barnes (x) Rob Bostock (x) Harry Deffenbaugh (x) Patrick McCarthy
(x) Francis Lincoln (x) Robert Stark-Staff (x) Gloria Fong-Staff

2. **APPROVAL OF AGENDA** – Barnes motion to approve agenda, seconded by Deffenbaugh. AYES: 5. NOES: 0.
3. **APPROVAL OF CONSENT ITEMS** – Deffenbaugh motion to approve consent items, seconded by Barnes. AYES: 5. NOES: 0.

3a. MINUTES - Discussion, possible approval of the October 6, 2025 Meeting Minutes. (PG2)

3b. FINANCES - Approval of the financial reports and fund balances MTD December 1, 2025 and operating expense checks issued for the months of October, November and MTD December 1, 2025. (PG3)

4. TIMED ITEMS

4a. 7:10 P.M. – PUBLIC INPUT

4b. 7:15 P.M. – CORRESPONDENCE: *None*

4c. 7:20 P.M. – Consider and Appoint members to Landscape Committee. *No action taken.*

4d. 7:30 P.M. – Consider and Approve Extra Help for tree trimming. (PG7)

McCarthy motion to approve the extra help presented as worded and authorize Robert Stark to appoint person, seconded by Bostock.

4e. 7:40 P.M. – Consider request for placement of fifth cremated remains and third headstone on 4 feet by 4 feet cremation plot (PG9)

Deffenbaugh motion to reject request and instead offer 4'x4' in accordance with rules and regulations and cemetery district rates, seconded by Barnes.

5. NON TIMED ITEMS

5a. Cemetery Operation Reports

Robert Stark reported on number of hours put into dealing with leaves on grounds, how well Veteran's Day flag placement and Lake County Geological Society's history day went, headstone repairs, and basic housekeeping things such as shutting down pump and irrigation system. He suggested Board rewrite or refresh rules and regulations.

5b. Board Member Reports

Barnes – Thanked Trustee Lincoln for support in picking up flags.

McCarthy – nothing to report

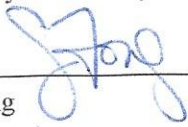
Bostock – nothing to report other than watching flag placement for Veteran's Day.

Deffenbaugh – nothing to report

Lincoln – nothing to report

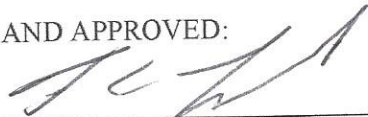
5c. *Bostock motion to adjourn the meeting at 7:55 p.m., seconded by Barnes. All in attendance are in favor of adjournment.*

Respectfully submitted,



Gloria Fong
District Secretary

READ AND APPROVED:



FRANK LINCOLN
Chairperson