

Glenbrook Cemetery District

P.O. Box 646 12969 Bottle Rock Road
Cobb, CA 95426
(707) 279-4450

BOARD OF TRUSTEES MINUTES June 5, 2023, 7:00 P.M., in the District Office

1. **CALL TO ORDER** – Chairperson Bostock called meeting to order at 7:00 p.m.

ROLL CALL:

(x) Stephen Barnes (x) Rob Bostock (x) Eric Patrick () Douglas Domer
(x) Francis Lincoln () Bruce Ebinger-Staff (x) Gloria Fong-Staff

2. **APPROVAL OF AGENDA** – Lincoln motioned to approve agenda, seconded by Barnes. *AYES: 4. ABSENT/NOT VOTING: 1.*

3. **APPROVAL OF CONSENT ITEMS** – Barnes motioned to approve consent items, seconded by Patrick. *AYES: 4. ABSENT/NOT VOTING: 1.*

3a. **MINUTES** - Discussion, possible approval of the April 3, 2023 Regular Meeting Minutes. **(PG2)**

3b. **FINANCES** - Approval of the financial reports and fund balances YTD June 5, 2023 and operating expense checks issued for the months of April, May, and MTD June 5, 2023. **(PG4)**

4. **TIMED ITEMS**

4a. 7:10 P.M. – PUBLIC INPUT

Barbara Galvan introduced herself as a member of the grand jury who attended the February meeting. Unexpectedly, on May 23rd her husband was buried and things didn't go as expected. There was water in the grave. She informed the Board of the insensitivity shown towards her from statements and the inability to have the traditional ceremony that involved the lowering of the casket, a member of the family flew in from out of town to perform. She is here to share her experience, ask Board for consideration in changes, is upset and is faced with finding out what happened. She is checking with cemetery in San Jose and is considering having her husband moved at the District's expense.

4b. 7:15 P.M. – CORRESPONDENCE: *None.*

- 4c. 7:20 P.M. – Consideration for Fiscal Years Ending June 30, 2021 and June 30, 2022 Management Representation Letter and acceptance of Financial Statements. Placed on the agenda by Gloria Fong. **(PG9)**

Patrick motioned to accept fiscal year ending June 30, 2021 and June 30, 2022 financial statements, seconded by Barnes. AYES: 4. ABSENT/NOT VOTING: 1.

- 4d. 7:40 P.M. – Glenbrook Cemetery District website. Placed on the agenda by Gloria Fong. **(PG38)**

Chairperson Bostock relinquished the gavel to motion paying past Trustee Harry Deffenbaugh \$100 for a dozen cemetery photos, seconded by Lincoln. AYES: 4. ABSENT/NOT VOTING: 1.

5. **NON TIMED ITEMS**

5a. **Cemetery Operation Reports**

No cemetery operations report other than District Secretary Fong reminding Board fiscal year ends June 30th.

Trustee Patrick received a call from a member of a family wanting to confirm prices because he says he was told the headstone price didn't include placement of ashes.

5b. Board Member Reports

Barnes – *He thanked Trustees Patrick and Bostock, and Sexton Ebinger for their assistance in placing flags for Memorial Day.*

Lincoln – *He has no activity to report other than being out of town for 10 days starting tomorrow.*

Patrick – *He has no activity to report.*

Bostock – *He has no activity to report.*


5c. *Patrick motion to adjourn the meeting at 7:56 p.m., seconded by Barnes. All in attendance are in favor of adjournment.*

Respectfully submitted,



GLORIA FONG
District Secretary

READ AND APPROVED:



ROB BOSTOCK
Chairperson