

Glenbrook Cemetery District
P.O. Box 646 12969 Bottle Rock Road
Cobb, CA 95426
(707) 279-4450

BOARD OF TRUSTEES MEETING MINUTES
February 2, 2026, 7:00 P.M., in the District Office

1. *Chairperson Lincoln called meeting to order at 7 p.m.*

ROLL CALL:

(x) Stephen Barnes (x) Rob Bostock (x) Harry Deffenbaugh (x) Patrick McCarthy
(x) Francis Lincoln (x) Robert Stark-Staff (x) Gloria Fong-Staff

2. **APPROVAL OF AGENDA** – *Deffenbaugh motion to approve agenda, seconded by Barnes. AYES: 5. NOES: 0.*

3. **APPROVAL OF CONSENT ITEMS** – *Barnes motion to approve consent items, seconded by Deffenbaugh. AYES: 5. NOES: 0.*

3a. **MINUTES** - Discussion, possible approval of the December 1, 2025 Regular Meeting Minutes. **(PG2)**

3b. **FINANCES** - Approval of the financial reports and fund balances YTD January, 2026 and operating expense checks issued for the months of December, January, and MTD February 2, 2026. **(PG4)**

4. **TIMED ITEMS**

4a. 7:10 P.M. – PUBLIC INPUT

4b. 7:15 P.M. – CORRESPONDENCE: *None*

4c. 7:20 P.M. – Consideration for Election of Calendar Year 2026 Officers. Placed on the agenda in accordance with Board Bylaws and General Provisions **(PG10)**

Bostock nominates Lincoln as Chairperson and Deffenbaugh as Vice Chairperson. Lincoln nominates Gloria as secretary. McCarthy motion nominations closed, seconded by Lincoln. AYES: 5. NOES: 0.

4d. 7:25 P.M. – County of Lake Chapter 7 Public Auction of Tax Defaulted Properties and Objection Guidelines. Placed on the agenda by District Secretary Gloria Fong **(PG15)** - *No action taken.*

5. **NON TIMED ITEMS**

5a. **Cemetery Operation Reports**

Robert Stark reports leaves on the grounds have primarily filled green waste bin each week, fallen trees knocked over headstone, headstone broken by cow is returned to its spot after concrete reform.

*Ralph M Brown Act (Gov't Code 54950-54963) per Gov't Code Section 54952.7. **(PG30)** – per new requirement to provide copy to elected officials. New is the ethics training is to include finance and is to be done within six months of taking office for January 1, 2026 and by 2028 for those taking office prior to January 1st.*

5b. **Board Member Reports**

Barnes – Thanked Lincoln and Deffenbaugh for accepting the chair and vice officer positions.

McCarthy – Other than “Happy New Year” nothing to report

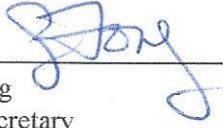
Bostock – nothing to report.

Deffenbaugh – nothing to report other than request to look into adding niche columbarium

Lincoln – nothing to report

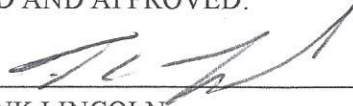
5c. *Deffenbaugh motion to adjourn the meeting at 7:43 p.m., seconded by Bostock. All in attendance are in favor of adjournment.*

Respectfully submitted,



Gloria Fong
District Secretary

READ AND APPROVED:



FRANK LINCOLN
Chairperson